Pupil and Curriculum Committee Approved 4.7.16

(Reviewed May 2017, amended May 2018/May 2019/June 2020
Feb 2021/July 2021/Sept 2024, March 2026)

'Academy's Governors…….and appropriate committees must meet regularly enough to discharge their responsibilities…'

There are key responsibilities that are delegated by the Full Governing Body to the Pupil and Curriculum Committee to enable key decisions to be taken and to make recommendations back to the FGB.

The Pupil and Curriculum Committee will also act as the first committee for any issues requiring a Pupil Discipline Committee and convene as required.

Having reviewed these Committee responsibilities and using the information and experience we have gained since becoming an academy, it seems the following pattern of meetings remains appropriate to enable the Committee to carry out these duties and is efficient in terms of staff and Governor time.

Pupil and Curriculum Committee meetings to be in the first half of each term to enable reporting to the FGB which will meet in the second half of each term; therefore normally, there would be three meetings a year.

The Pupil and Curriculum Committee will also act as the Pupil Discipline Committee who have the following responsibilities:-

- To consider and to make decisions on the permanent exclusion of a pupil
- To consider and make decisions on the exclusion of a pupil for a fixed term of six days or more
- To follow the procedure that is recommended by DfE

Membership of Committees: Head, Five Pupil and Curriculum Governors

Quorum : At least three Governors plus the Head or his representative

Meetings : One per term as a minimum

Chair : The Chair of the Committee shall be elected by the FGB at the last meeting of the summer term to begin office in September.

TERMS OF REFERENCE

1. To receive information from the senior leadership team about how the curriculum is taught, monitored, evaluated and resourced.
2. To receive and review information about pupil and school performance data
3. To regularly monitor pupil attendance
4. To receive information on pupil behaviour and discipline
5. To adopt and monitor policies and provision of the teaching of RE and collective worship
6. To adopt and monitor the policy and provision of sex and relationships education

Potential training needs

- Understanding pupil data

STANDING AGENDA ITEMS

Autumn

1. To review the previous years' pupil results and set/publish targets for the coming year.

2. To review whole school attendance and procedures to encourage high attendance

3. Monitor and review pupil and curriculum section of the SDP

4. Receive Minutes of all School Council meetings

5 Review pupil progress

6 To receive a CFC report and CFC policy

7 Report any Physical Interventions necessary this term.

8 Policy review
- Attendance policy
- Behaviour Policy (including anti-bullying policy)
- Other policies according to the rolling review programme (see appendix)

9 To review/prevent any issues of political indoctrination; ensure fair treatment of political issues

10 Update on actions taken to moving towards becoming a more sustainable school

STANDING AGENDA ITEMS

Spring

1. Monitor and review pupil and curriculum section of the SDP

2. Monitor and review the Annual Review process

3. Receive Minutes of all School Council meetings

4. Review pupil progress

5. Report any Physical Interventions necessary this term.

6. Policy review
   - PSHE policy inc Health Education, British Values, and RSE.
   - Complaints Policy
   - Other policies according to the rolling review programme (see appendix)

7. Update on actions taken to moving towards becoming a more sustainable school

STANDING AGENDA ITEMS

Summer

1. Monitor and review pupil and curriculum section of the SDP

2. Review policies according to the rolling review programme (see appendix)

3. Consider and review the accessibility plan

4. Receive Minutes of all School Council meetings

5. Review pupil progress

6. Report any Physical Interventions necessary this term.

7. Consider the admissions guidance we give to the LA (inc Autistic provision)

8. Propose a Chair for the coming year, for consideration at the FGB meeting

9 Review terms of reference

10. Update on actions taken to moving towards becoming a more sustainable school