



Sally Banfield

Headteacher

15th September 2025

Dear Parents and Families,

Re: Parents Evening – Tuesday 30th September 2025 between 3.30pm - 6.30pm

We are delighted to invite you to our Parents and Families Evening, which will take place on Tuesday 30th September between 3:30pm and 6:30pm. This event is an excellent opportunity to meet your child's class tutor, reflect on the first few weeks of the new school year, and discuss how we can work together to set clear and positive targets for the year ahead.

In order to ensure that each family has dedicated time with their child's tutor, all parents will need to book an appointment slot in advance. Bookings should be made via the Arbor Parent Portal or the Arbor Parent App. Parents will not be able to access the school entrance until 3:15pm, please do not arrive before this time as we need to prioritise pupil transport. If you have an appointment prior to 4pm and wish for your child to stay in school until your arrival, please complete this form: <https://forms.office.com/e/nUDK4eqzZw>

If you do not currently have access to the Arbor app, please contact the main school office either by email at emails@combepafford.torbay.sch.uk or by phone on 01803 327902, and a member of the admin team will assist you in arranging your appointment. Support will also be available on the evening itself for anyone who requires help downloading or accessing the app as this will soon become the one stop shop for all things Combe Pafford.

In addition, on the same day at 9.00am, Mrs Banfield, Headteacher, will be available to meet with any parents who wish to meet the Headteacher. Alternatively, from 5.00pm onwards, the Headteacher will also be available should you wish to discuss your child or any other aspect of school life.

We very much look forward to welcoming you to this important evening and working closely with you to ensure your child has a successful and rewarding school year.

Yours sincerely,

Jenny McVeigh
Deputy Headteacher